

Master of Arts (M.A.) in Educational Management and Leadership

The Master's Program in Education with specialization in Management and Instructional Leadership aims to form excellent professionals in the field of administration of educational programs. This specialization contributes to the development of educational managers and leaders who demonstrate mastery in the solution of problems inherent to the contemporary professional environment at the different teaching levels. This specialization focuses on the study of theoretical foundations, the use and promotion of scientific research, the integration of technology to practice, the application of the highest ethical principles of the profession and participation in practical experiences in teaching scenarios.

Profile of the Competencies of Graduates

This Program is designed to develop the competencies that will permit students to:

Knowledge

1. Know useful strategies that contribute to improve the management of the fiscal, administrative and human resources operations of the teaching scenario.
2. Know the principles of educational management considering the social changes, recent laws, the rules, the regulations, and the current educational-labor jurisprudence.
3. Know the due process of law applicable to the educational scenarios.

Skills

1. Design plans based on principalship that contributes to the professional development of teaching and non-teaching personnel.
2. Develop teaching environments of quality and excellence for the development of innovating teaching strategies, with a scientific and inclusive base to attend to the diversity of learning styles and needs of the students.
3. Use the information and communications technologies (ICT's) as a means to improve the educational, instructional, administrative and fiscal processes of educational scenarios.
4. Make administrative-participative decisions considering the opinions and suggestions of the parents, students and the teaching personnel in the instructional processes.
5. Apply the scientific method to solve problems inherent to management and educational leadership, and to the teaching strategies.

Attitudes

1. Respect the ethical and moral values related to the good administration of the institution's fiscal, human, technological, and educational management.
2. Promote collaborative environments that contribute to the development of learning communities.
3. Appreciate the development of innovating activities that contribute to the achievement of the educational philosophy, vision, goals, and the objectives of the institution.

To be considered for admission, students must:

1. Have a bachelor's degree from an accredited institution:

- * Bachelor's Degree in Education or a Bachelor's Degree and Teacher Certification from any of the 50 states of the United States of America or its territories or
- * A Bachelor's Degree, three (3) credits in Teaching Methodology and six (6) additional credits in Education Core Courses
- * Three (3) credits in statistics are also required.

For the Master's Program in Education with specialization in Management and Instructional Leadership the program can be completed with 36 credits of which 9 credits are foundation requirements, 27 credits are specialization requirements.

The Arecibo Campus is authorized to offer this Program which can also be offered completely through Internet.

TOTAL COST OF PROGRAM

Tuition	\$7,740
Fees	\$1,600
Books	\$1,736
Additional Computer Programs	\$852
Supplies	<u>\$1,152</u>
Total	\$13,080

REQUIREMENTS FOR THE MASTER OF ARTS DEGREE IN EDUCATIONAL COMPUTING

Foundation Requirements	9 credits
Specialization Requirements	<u>27 credits</u>
Total	36

Foundation Requirements - 9 credits

EDUC 6004	Information Systems in Educational Management	3
EDUC 6058	Legal Foundations of Education	3

At least one of the following:

EDUC 5111	Educational Research I	3
EDUC 6931	Research Application Project in the Area of Specialization I	3

Specialization Requirements - 27 credits

EDUC 6000	Human Resources Management and Labor Relations in Educational Scenarios	3
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EDUC 6001	Fiscal Management	3
EDUC 6013	Organizational Behavior in Educational Institutions	3
EDUC 6046	Curriculum Development	3
EDUC 6057	Teaching Models and Strategies	3
EDUC 6079	Instructional Leadership	3
EDUC 6380	Administration of Special Education Programs	3
EDUC 6915	Practice in Management and Educational Leadership	3
EDUC 697D	Integration Seminar	3