

Inter American University of Puerto Rico

Orlando Cyber Center

Admission Requirements to Distance Learning Programs

(REQUISITOS DE ADMISIÓN A PROGRAMAS A DISTANCIA)

The admission requirements for students interested in undergraduate studies totally through distance learning are presented below. The information includes: (a) admission of Students from the Educational System of the United States of America and Puerto Rico, (b) admission by Transfer from Other University Level Institutions, (c) admission of Students from Other Educational Systems, (d) special admission of Students not interested in a Degree or Academic Title and (e) conditional admission.

A. Admission of Students from the Educational System of the United States of America and Puerto Rico

(ESTUDIANTE QUE PROVIENE DE ESCUELA SUPERIOR “ESCUELA SECUNDARIA”)

Students from the educational system of the United States of America and Puerto Rico must:

1. Present evidence of graduation from an accredited secondary school or its equivalent with a minimum grade point index of 2.00;
2. Present the scores obtained on one of the following admission tests, or equivalent:
 - a. Test for Evaluation and Admission to University Studies (PEAU) administered by the College Board of Puerto Rico;
 - b. Scholastic Aptitude Test (the SAT) administered by the College Board in the United States of America; or
 - c. American College Test (ACT);
3. Obtain a minimum academic index score calculated as follows: The minimum required average test score on all of the parts of the PEAU is 400, on the SAT is 272, and on the ACT is 6.12. The minimum test score is factored together with the grade point average to develop an academic index score. This is done by adding to the average test score the high school grade average times 200. Using this computation, the minimum acceptable admission index score for the PEAU test takers is 800, for SAT test takers is 672, and for ACT test takers is 406.12.
3. Be interviewed by the means available when deemed necessary.

B. Admission by Transfer from Other University-Level Institutions

(ESTUDIANTE QUE PROVIENE DE OTRA INSTITUCIÓN)

Candidates for admission by transfer from other university-level institutions must:

1. Submit the admission application with an official copy of the academic transcript from the university or college of origin. The copy of the transcript must be sent directly from the offices of the registrar of those institutions to the appropriate Admissions Office of Inter American University.
2. Have at least twelve transferable semester credits with a minimum grade of "C" from another accredited institution. When an academic program has different grade requirements, students must meet these minimum grade requirements.
3. Meet the particular admission norms of the academic programs for which admission is requested.
4. Meet the minimum academic index score indicated in Item A above. All courses taken will be considered in determining the fulfillment of this requirement.
5. Not be under suspension for disciplinary reasons by their former institution.

6. Students who have not taken courses in English, must present their College Board results for placement in the different levels of English.

Students who have approved less than twelve transferable credits in the institution of origin, will be evaluated in agreement with the norms applicable to applicants without university studies. If they are admitted, they will receive credit for the transferable academic work of the other institution.

C. Admission of Homeschooled Students

Students of homeschooling interested in applying for admission to the University may do so if they meet the following requirements:

1. Meet the minimum academic index score indicated in Item A above. All courses taken will be considered in determining the fulfillment of this requirement.
2. Complete a home education program according to s. 1002.41, Florida Statutes.
3. Present evidence of graduation from an accredited secondary school with equivalency certified by the Puerto Rico Department of Education.

In both cases, if deemed necessary by the University, an interview with the student will be required.

D. Admission of Foreign Students Without University Studies

(ADMISIÓN PARA ESTUDIANTES EXTRANJEROS QUE NO TIENEN ESTUDIOS UNIVERSITARIOS PREVIOS)

Students from educational systems outside the United States and Puerto Rico with no prior university studies must present official evidence of having satisfactorily completed, in their country, secondary studies equivalent to graduation from high school in Puerto Rico or Florida and bear the burden to prove that they meet essentially the same admission standards as the University's other students. The official evidence of studies must be submitted in English or Spanish, properly authenticated by the appropriate authorities of the country of origin.

Foreign students interested in entering the University must submit their admission applications through the Cyber Study Center directly to the academic unit to which they wish to be admitted. Inter American University reserves the right to interview the applicants as part of the admission requirements.

E. Other Admissions and Course Credit Opportunities

Admission of Veterans

All programs of the University are authorized by both the Veterans' Administration and the Department of Education of the Commonwealth of Puerto Rico. Veterans intending to enroll and receive VA educational benefits should submit an application through the Cyber Study Center to the Office of the Registrar of the campus in which they intend to pursue studies.

Admission of Special Students

Special students are: (1) students in good standing at another institution of higher learning who, with due authorization of their home institution, wish to study at Inter American University to fulfill requirements of their home institution, (2) people who, for their professional improvement or personal fulfillment, want to take courses, but are not interested in obtaining a degree, or (3) teachers from the Department of Education of Puerto Rico who want to take courses to satisfy requirements of that department. Students from other institutions of higher education should present an official certification from their home institution, indicating the courses for which they will receive credit at their own institution. Teachers admitted as special students should present a letter from their

Superintendent of Schools certifying that they are teachers with university degrees. Special students do not have to submit transcripts of credits to be admitted.

All applicants interested in taking courses, but not in receiving a degree or certificate from this University may be admitted upon meeting admission requirements. Any applicant who later decides to continue studies toward a university degree or certificate must meet all requirements and all steps in the University's admission procedures. Special students are not eligible to receive financial aid under Title IV.

All non-traditional study modalities will be available for students admitted under these criteria.

Readmission to the University

Students who discontinue studies for two semesters or more, four trimesters or more or eight bimesters or more must request readmission at the Office of the Registrar of the campus to which they seek admission. The application may be submitted with the assistance of the Cyber Study Center through traditional means or through electronic media (Web, fax, email, or other available media). The Office of the Registrar, after analyzing the official documents, will determine the students' eligibility for readmission, using the norms established by each campus. All requests should be made at least one month before the following enrollment period. The Dean of Studies will consider exceptions individually.

Students who have passed courses at another institution of higher learning should present an official transcript of the credits taken. This evidence will be submitted to the Admissions Office for evaluation.

Students readmitted will follow the General Catalog and the rules and regulations in effect at the time of their readmission.

Students interested in readmission to the University through the Adult Higher Education Program must comply with the requirements established in that section of the General Catalog.

Intra-University Transfers

Students who want to transfer from one campus to another must meet the admission requirements of the program and campus to which they request admission. Students must request a transfer through the Cyber Study Center from the Office of the Registrar of the campus in which they studied. The application may be submitted through traditional means or through electronic media (Web, fax, email, or other available media) After approval of the transfer, students will be referred to the appropriate academic advisor in agreement with their course of studies.

University Credits through Advanced Placement Testing

Entering students may obtain university credits upon fulfilling the following:

1. Have obtained 3 or more points on a 5 point scale on the College Board Advanced Placement Test. Six university credits will be given for each test.
2. Have obtained scores recommended by the American Council on Education on College Examination Program tests.
3. Have taken in British areas the General Certificate of Education (GCE) Advanced Level Examination and have obtained a grade of "Pass."

F. Special Admission of Students not Interested in a Degree or Academic Title:

Students interested in taking courses totally through distance learning, but not interested in a degree or university title, must present evidence of having satisfactorily completed the secondary studies equivalent to the high school graduation requirements in Puerto Rico.

Para más información favor de comunicarse con el Centro de Estudios Cibernéticos al 407-218-4164.